

# PROJECT FINANCE

## CHECKLIST OF DOCUMENTS REQUIRED:

### **A. FINANCIALS**

1. A brief introduction of Business/Profession
2. Proposed project details relating to Cost of Project, Fixed asset investment, Land etc.
3. Balance Sheet & profit & Loss account of Associate Concern for last 2 to 3 years (In any).

### **B. PERSONAL INFORMATION – DIRECTORS/PARTNERS/BORROWERS/GUARANTOR**

1. KYC - PAN/Telephone/Electricity bills/Passport/Ration Card/Voter ID Card/Adhar Card/Driving License/Any other proof issued by Govt Authorities
2. KYC-Pan card of Company /Firm
3. Net Worth Detail of Signatories in Format with necessary proof
4. Photographs (as applicable).

### **C. BANKING ARRANGEMENTS**

1. Photocopy of bank statement Current for the last One Year.
2. Photocopy of all existing loan statements Self/Firm. /Company of associate concerns for last one year. (if any)

### **D. REGISTRATIONS**

1. MOA & AOA in case of Company
2. Partnership Deed in case of Firm
3. GST Registration certificate
4. UDYAM Certificate

### **E. PROPERTY PAPER**

1. Photocopy of Property paper / Sale Deed (Copy both side of papers)
2. Allotment/Possession Letter
3. Land Use (Order of 143)
4. Chain of all deeds (Copy both side of papers)
5. Mutation Detail/Copy of House Tax/Water Tax/Electricity Bill

### **F. OTHERS**

1. Estimate of Civil Work
2. Layout Plan/Approved MAP
3. Quotation of Plant & Equipments
4. Work Orders if Applicable
5. Tie-up arrangement if any